



**Job Title:** Temporary Campus Block Facilitator & Faculty Support

Temerty Medicine, Physician Assistant (PA) Program

University of Toronto Scarborough Campus (In-Person Required)

Contract Dates: August 31, 2026 – September 25, 2026

Schedule: 3 full days per week (exact weekdays TBD, must be on-site)

The PA Program at Temerty Medicine is seeking an experienced, trusted facilitator who has previously worked successfully with us to provide on-the-ground support during a transitional period, as we deliver our program for the first time at the Scarborough campus.

This temporary role is designed to ensure continuity, and provide real-time faculty support for the 4-week September campus block and reporting to the Academic Co-ordinator to support the facilitators and Course Director

### **Key Responsibilities**

- Work directly alongside new administrative staff to prepare daily sessions, materials, and room setups for the Scarborough campus block.
- Provide hands-on mentorship to new staff unfamiliar with campus block operations at this location.
- Ensure all teaching rooms and resources are ready—this is the first time Temerty Medicine will use these spaces.
- Act as a direct, on-site liaison for the Course Director
- Serve as a qualified instructional backup to prevent session cancellations.
- Apply your previous experience facilitating our curriculum to anticipate needs and flag potential issues before they arise.
- Help build local knowledge and institutional memory for running the PA program from the Scarborough campus.



**Qualifications:**

- Proven experience facilitating with the Temerty Medicine PA Program (multiple successful blocks).
- Deep familiarity with our curriculum, session flow, and faculty expectations.
- Ability to step into a teaching role on short notice if required.
- Strong on-the-ground organizational and problem-solving skills.
- Collaborative, approach to supporting new admin staff and course directors.

Please submit a brief expression of interest outlining your previous facilitation experience with our PA program to [pa.academics@utoronto.ca](mailto:pa.academics@utoronto.ca)

Application deadline: **June 5, 2026 at 5pm.**